



## AGENDA

### Wayne Tanaka Elementary School School Organizational Team (SOT) Meeting

Thursday, March 27, 2025

7:30 - 8:00 AM

**In-person meeting: Conference Room**

**Google Meet Link for those unable to attend in-person:**

[meet.google.com/nyb-myfp-duk](https://meet.google.com/nyb-myfp-duk)

**MINUTES 7:32 start time**

#### **School Organizational Team Members:**

Christopher McCarthy - Licensed Staff Member	Nora Foley - Licensed Staff Member
Miranda Prince - Support Staff Member	Bethany Hickey - Parent
Crystal Helle - Parent (Out)	Britney Osborne, Parent
Stephanie Busby - Parent	Pamela Catano - Principal
Tori Goldstein - Assistant Principal	

This meeting agenda is posted publicly on the school website at <https://www.tanakaelementary.net/>. The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call Leilani de Leon, 702-799-2504 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing. It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

#### **1.0 Welcome - Meeting start time:**

1. Roll Call

#### **2.0 Old Items**

2.1 Review of Norms

- Team agreed to follow the same norms as previous year, to include:
- Be respectful of each other's time
- Stay positive and proactive

- Be respectful to each other
- Be open to discussion(s)

## 2.2 Approval of Minutes from February 27, 2025 SOT Meeting

-Reading week was great but next year will encourage more volunteers. Maybe reach out to UNLV, etc.

### 3.0 New Items

#### 3.1 Testing Update

- SBAC: Science, April 8-9: Grade 5 Only
- Having kickoff activities this year
- This year they have shortened the test
  - ELA, April 15-16, Grades 3-5
  - Math, April 22-23, Grades 3-5
- MAPS
  - Window Opens April 29, Closes May 15

3.2 Talent Show Update (Smaller turnout since Covid/Having talent show committee helped, more volunteers)

#### 3.3 Honor Roll Assembly

- 5th Grade: Great American Award
- 4th Grade: Great Nevada
- All other grades will have a short assembly
- May 19th 1st at 9:30, 3rd at 1:30/ May 20 2nd at 9:30, 4th at 1:30
- Discuss awards for Sped students/Maybe add a separate award specifically for Sped
- Kinder promotion ceremony May 21, 5th grade step up awards May 23

#### 3.4 5th Grade Preparation for Middle School

- Need to know more information about middle school experience to better prepare students before talking to 5th/Need to know about transitions and scheduling
- Faiss coming on Monday at noon to talk to 5th to give information and packet since some of the kids missed Faiss open house. They will help them sign up for electives.
- Students will walk to Faiss next month for tour

- Discuss middle school prep with Ms. Warburton/Maybe have her give some lessons 15 min (find out about schedules) and reach out to fellow counselors
- Give them information about applying to magnet schools
- Make sure Sped students are invited
- Hoping departmentalizing will better prepare them.

### 3.5 SOT Member Attendance Discussion and Creation of Guidelines / Policy

- Reaching out and finding out why people are absent (technology?)/More participation
- When Mr. Davis left and had a meeting for the new principal. Had a parent who didn't attend meetings that joined. The parent had an equal role but was not present for team discussions. Need to consider who is on the team when making decisions for candidates etc. Have to understand that people are human but need to have a strong team who understands school struggles/needs.
  - Need a procedure for attendance and regular communication/ Decide what percent 65% participation and attend 7/10 meetings.
- New bill where some verbiage has changed/ Some suggestions we have put in have passed so there will be some changes.
- Having camera on during meet/Need to be respectful of parents time and availability
- Next year establish and commit to norms before joining team to have clear expectations and strong participation.
- Share expectations in advance and put out meeting dates early/ Tanaka Tabloid
- Maybe set up a table to give information about SOT, similar to PTO

### **3.0 General Discussion**

### **4.0 Public Comment Period**

### **5.0 Meeting Adjourned: 8:09**

5.1 Next Meeting: Thursday, April 24, 2025 7:30 - 8:00 am