



WE ARE ONE

AGENDA

Wayne Tanaka Elementary School School Organizational Team (SOT) Meeting

Thursday, October 23, 2025

3:30 - 4:00 PM

In-person meeting: Conference Room

Google Meet Link for those unable to attend in-person:

meet.google.com/adc-zmr-v-exa

MINUTES

School Organizational Team Members:

Nora Foley - Licensed Member

Nicole Forchione - Licensed Member

Miranda Prince - Support Staff Member

Pamela Catano - Principal

Tori Goldstein - Assistant Principal

Robbie Zendejas - Parent Member

Shane Goffstein - Parent Member

Santana Williams - Parent Member

Nicole Cardenas - Parent Member

Christopher McCarthy - Licensed Member

This meeting agenda is posted publicly on the school website at

<https://www.tanakaelementary.net/>

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call Leilani de Leon, 702-799-2504 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing. It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome - Meeting start time: 3:30 PM

1. Roll Call: Present: Goldstein, McCarthy, Foley, Forchione, Goffstein, Prince, Zendejas, Cardenas
Absent: Williams

2.0 Old Items

2.1 Review of Previous Norms

- Be respectful of each other's time
- Stay positive and proactive
- Be respectful to each other
- Be open to discussion(s)

2.2 Approval of Minutes from September 25, 2025 SOT Meeting
Motion by Goffstein, second by Forchione

3.0 New Items

3.1 Selection of Chair for 2025-26 Motion for Foley by Prince, second by Forchione

3.2 Selection of Vice-Chair Motion for Forchione by Catano, second by Prince

3.3 Selection of Scribe / Note-Taker Motion for Cardenas, second by Prince

3.4 Discussion of Agenda-Creation

What the school district wants us to do

If anyone want to add anything, has to be part of the agenda

Needed on agenda to vote on

3.5 Creation of Norms for 2025-26 SOT

Add in 70% of attendance to have voting power per individual

Motion for Zendejas, second by Forchione to keep the rest of the norms

3.6 Budget Review for New Members

- Money spent to ensure staffing within the school: licensed personnel and support staff. Carryover money was used to ensure staff did not get surplus. It may be difficult to sustain next year.
- Catano informed SOT that there may be difficult choices next year, with some positions needing to be eliminated. SOT will get a chance to have input on next year's budget in January.

3.7 Upcoming Event

- Parent Teacher Conference - No School for Students on October 20
 - Tutoring information will be provided as needed
- Haunted Harvest Fest 5pm, October 30
 - Tickets on Sale, Baskets, PTO trunk or treat, Silent Auction Raffle
- MAP Testing Window opens November 17
 - Closes December

4.0 Information

4.1 Roles, Responsibilities, Training <https://sites.google.com/nv.ccsd.net/reorg>

4.2 Functions of the SOT

<https://drive.google.com/file/d/1M1Jz8aUZd6xZ3w1JFKzJMwQK8PeXlg1H/view>

4.3 Parliamentary Procedure Guide

<https://drive.google.com/file/d/18zPlyfSKTfdzdpSOfQSqFh91cyzSpT5c/view>

4.4 First SOT Meeting Procedures

<https://drive.google.com/file/d/14xE4oTmBYdg1n3PfYA-ltkokdJRmp4m-/view>

4.5 Public Comment Guidelines

<https://drive.google.com/file/d/1Eo7TAI54X9k6Z97rlmY-22NeJDWFOelW/view>

4.6 Next meeting: 6.1 Thursday, November 20, 2025, 3:40-4:00 pm

Change future start time to 3:40pm

5.0 Public Comment Period

6.0 Meeting Adjourned @ 4:00PM

Motion by Prince, Second by Forchione