



AGENDA

**Wayne Tanaka Elementary School
School Organizational Team (SOT) Meeting
Thursday, December 19, 2024
7:30 - 8:00 AM**

In-person meeting: Conference Room
Google Meet Link for those unable to attend in-person:
meet.google.com/yfr-zywz-gfa

MINUTES

School Organizational Team Members:

Christopher McCarthy - Licensed Staff Member	Nora Foley - Licensed Staff Member
Miranda Prince - Support Staff Member	Bethany Hickey - Parent
Crystal Helle - Parent	Britney Osborne, Parent
Stephanie Busby - Parent	Pamela Catano - Principal
Tori Goldstein - Assistant Principal	

This meeting agenda is posted publicly on the school website at <https://www.tanakaelementary.net/>
The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call Leilani de Leon, 702-799-2504 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing. It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome - Meeting start time: 7:32 am

1. Roll Call

- Present: McCarthy, Foley, Prince, Hickey, Busby
- Absent: Osborne, Catano, Helle

2.0 Old Items

2.1 Review of Norms

- Team agreed to follow the same norms as previous year, to include:
- Be respectful of each other's time

- Stay positive and proactive
 - Be respectful to each other
 - Be open to discussion(s)
- 2.2 Approval of Minutes from December 19, 2024 SOT Meeting
- Prince motioned to approve, Foley seconded

3.0 New Items

3.1 FY26 Title 1 and General Budget

- Budget cuts may require adjustments in staffing, awaiting final budget decision.
- Reviewed possible number of teachers per grade based on current enrollment projections. Title I, ELL, At-Risk funding is being used to help reduce class sizes as much as possible. If possible, extra teachers will be allocated to 1st, 4th, and 5th due to current class size projections.
 - Prince motioned to approve, Foley seconded.

3.2 School Performance Plan Update

- Mrs. Goldstein reviewed with the group.
- Area 1, K-5 improved slightly in ELA from 44% on the Fall MAPS assessment to 45% on the winter MAPS, with a goal to improve to 50% by spring on ELA MAPS. In math, K-5 improved from 35% to 45% with a goal to reach 60% by the spring.
- Added a strategy for the math goal 1.
- Discussed next steps - to improve the goal: changing instruction, observing other teachers, vertical alignment.
- Inquiry Area 2 - Adult Learning Culture: 28 instructional walks revealed that 64 percent were actively engaging with the learning intentions and success criteria. We met our spring goal already, which was 63%.
- Inquiry Area 3 - Tanaka is usually between 22 to 27% absenteeism rate. We have added incentives to improve attendance but we have still not met our goal. Administration and the counselor are being strategic in contacting families and doing home visits in an effort to improve attendance of those frequently absent students.
Next steps will be to continue with what we are doing and give the incentives, home visits, and phone calls more time.

3.0 General Discussion

4.0 Public Comment Period

5.0 Meeting Adjourned: 8:37am

5.1 Next Meeting: Thursday, February 27, 2025 7:30 - 8:00 am