



WE ARE ONE

AGENDA

Wayne Tanaka Elementary School School Organizational Team (SOT) Meeting

Thursday, November 20, 2025

3:40 - 4:10 PM

In-person meeting: Conference Room

Google Meet Link for those unable to attend in-person:

meet.google.com/adc-zmr-v-exa

MINUTES

School Organizational Team Members:

Nora Foley - Licensed Member

Nicole Forchione - Licensed Member

Miranda Prince - Support Staff Member

Pamela Catano - Principal

Tori Goldstein - Assistant Principal

Robbie Zendejas - Parent Member

Shane Goffstein - Parent Member

Santana Williams - Parent Member

Nicole Cardenas - Parent Member

Christopher McCarthy - Licensed Member

This meeting agenda is posted publicly on the school website at

<https://www.tanakaelementary.net/>

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call Leilani de Leon, 702-799-2504 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing. It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome - Meeting start time:

1. Roll Call – Present Mandy, Foley, Forchione, Goffstein, Zendejas, Catano, Goldstein, McCarthy

Absent Williams, Cardenas,

2.0 Old Items

2.1 Review of Previous Norms

- Be respectful of each other's time
- Stay positive and proactive
- Be respectful to each other

- Be open to discussion(s)

2.2 Approval of Minutes from October 23, 2025 SOT Meeting

Motion to approve - Goffstein, Prince

3.0 New Items

3.1 Haunted Harvest Fest - Feedback

- PTO- Fix the line systems, school credit card system was not up. PTO wants to take lead and pay the school with checks. Different baskets, not the same next year.
- Questions - Make a set price possibly to split sales per grade level? Food separate? Change start time back to 5:30?

3.2 Safety: Arrival and Dismissal Car Procedures

- Cars block crosswalks and bus lanes. No U-turns, lots of parents still do it. Cars are also double parking on the road. CCSd police do not give tickets, only Metro does.

3.3 Safety: Volunteers Update

- Teachers need to let Catano know which parents would like to volunteer so that she can approve them. Catano needs to know so that she can approve parents and check on the status. No parents can go on Field trips unless they have the Volunteer badge.

3.4 Career Week March 9-13 - Interest Form

- Parents who may want to volunteer for career day. Reach out to Dentists, Police officers, Vets, etc to ask for volunteers. Reach out to the community. Spread the word to the grade levels if anyone is interested or knows anyone. Goldstein will send out a google form as well.

3.5 Upcoming Event

- MAP Testing Window opens November 17
Is going well
- Multicultural Week
Feb 2nd - 6th, need performers and volunteers to donate food

Sbac dates have switched ela, math, science

Pto winter craft night, penguin patch store Dec. 12

4.0 Information

4.1 Roles, Responsibilities, Training <https://sites.google.com/nv.ccsd.net/reorg>

4.2 Functions of the SOT

<https://drive.google.com/file/d/1M1Jz8aUZd6xZ3w1JFKzJMwQK8PeXlg1H/view>

4.3 Parliamentary Procedure Guide

<https://drive.google.com/file/d/18zPlyfSKTfdzdpSOfQSQFh91cyzSpT5c/view>

4.4 First SOT Meeting Procedures

<https://drive.google.com/file/d/14xE4oTmBYdg1n3PfYA-ItkokdJRmp4m-/view>

4.5 Public Comment Guidelines

<https://drive.google.com/file/d/1Eo7TAI54X9k6Z97rlmY-22NeJDWFOelW/view>

4.6 Next meeting: 6.1 Thursday, December 18, 2025, 3:40-4:10 pm

5.0 Public Comment Period

6.0 Meeting Adjourned: @ 4:12PM

Motion by Prince, Second by Forchione